



Knights of Columbus - Ladies Auxiliary  
2012 Holiday Bazaar  
October 27, 2012

New Construction Information

Dear Holiday Bazaar Vendor,

If you are a returning vendor, we appreciate your past participation in the St. Francis Ladies Auxiliary Holiday Bazaar and look forward to many more years together. If you are looking to join us for the first time, Welcome!

Last year, construction was just beginning on our new sanctuary, but this year, that is in full swing. We still intend to host our annual bazaar on Saturday, October 27, 2012, but we have made a few changes to accommodate the construction and how it has affected our entrances and exits around the current building.

We are changing the hours for the bazaar, opening and closing a little earlier than in previous years. Our hours will be from 8:00 AM to 2:00 PM. To help with the set up, we are going to allow set up on Friday afternoon and evening – more details will be provided once you are registered for the bazaar. The early closing time allows us to clean up the space before a Mass at 5:00 PM.

We realize that it will be more difficult to enter and exit the building, and everyone will need to have patience, that's also why we adjusted the hours. As an added benefit, during this period of construction, we are lowering our booth rental prices. The price for all rooms will be \$50 per booth. We are limiting the number of booths, so register early to secure your place!

As in past years, we will continue to provide a hospitality room for vendors and one adult guest and will promote the event through many forms of media to maintain our customer volume.

We look forward to being able to host a two-day event once our new sanctuary is complete and hope that you will continue to participate in the bazaar now and in the future!

To Register:

Visit [www.laxholidaybazaar.com](http://www.laxholidaybazaar.com)

Thanks and we are certain the 2012 Annual Holiday Bazaar will be a successful event for everyone!

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RULES AND RELEASE

**RULES FOR VENDORS:**

1. Each Vendor is responsible for its/his/her own money, cash box, and sales receipts. The Ladies Auxiliary will not provide that service, or make change.
2. No-one other than the Ladies Auxiliary or the Knights of Columbus will be allowed to sell food for consumption on the premises. This will be strictly enforced.
3. Vendor may not assign or sublease any part of their booth to any other party.
4. Bazaar hours run from 8 AM – 2 PM. Vendor may not dismantle their inventory prior to 1:00 p.m. All vendors and their merchandise must vacate the church by 4:00 PM.
5. No smoking or use of tobacco products is permitted in the building at any time, or within 50 feet of an exit.
6. There will be no babysitting services provided by the Ladies Auxiliary; therefore, Vendor must have someone available to watch Vendor's children at all times including setup, takedown, and use of restrooms. No unattended children are allowed in the Vendor room.
7. **Due to construction at the church, vendors will be permitted and are strongly encouraged to set up on Friday, 10/26/2012, from 6:00 PM – 9:00 PM. This will minimize the amount of traffic on Saturday morning. All vendors must exit the building on or before 9:00 PM on Friday evening as the building will be locked at 9:00 PM. Overnight security will be provided, but vendor will be solely responsible for any merchandise left overnight.**
8. Vendor is solely responsible for any loss, damage, or breakage to your property and inventory. No insurance of any kind will be furnished by the Ladies Auxiliary.
9. **Once Vendor's registration is accepted, all fees are non-refundable. Vendor agrees to pay the Ladies Auxiliary \$20 for any returned check.**
10. No changes may be made by phone - please mail or email only; to [ladiesauxiliarybazaar@hotmail.com](mailto:ladiesauxiliarybazaar@hotmail.com).
11. Boy Scouts may be available to assist Vendor in carrying inventory, etc. However, Vendor is still solely and completely responsible for any loss, damage, or breakage to its/your property and inventory - use of their services is at Vendor's sole risk.

**RELEASE:**

Vendor hereby releases, indemnifies, and agrees to defend the Ladies Auxiliary (including the St. Francis of Assisi Catholic Church, the Roman Catholic Diocese of Dallas, the Knights of Columbus, the Boy Scouts of America, and every member thereof, and every agent, contractor, employee, or volunteer thereof) from and against any and all claims, demands, liabilities, causes of action, suits, judgments, damages, and expenses, including attorneys fees or others costs related thereto, arising from any injury to any person (up to and including death), or from any property loss (including but not limited to damage, theft, destruction, loss, loss of use, loss of profits, or inconvenience), suffered by Vendor (or Vendor's agents, family, employees, or contractors), arising from or connected with attendance by Vendor at the Ladies Auxiliary Holiday Bazaar, for any reason other than intentional misconduct of the Ladies Auxiliary.

Signed: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Date: \_\_\_\_\_, 2012